



## Student Wellbeing Advisor (Senior School)

Oran Park Anglican College is a vibrant learning community in one of the fastest growing areas of Southwest Sydney. Catering for over 1100 students Prep – Year 12 in modern purpose-built facilities the College has established its reputation as providing a respectful, joyous and collaborative learning environment with strong pastoral support. We value academic rigour, comprehensive and inclusive pastoral care, service-learning opportunities, thriving sporting programs and excellence in the creative and performing arts. In a recent School Review the College was described as a “positive, joyful community where the care of students was paramount”.

As the number of secondary students continues to grow, we are seeking to appoint a dynamic educator with passion and expertise in pastoral care to join our Senior School team.

### Position Summary

The Student Wellbeing Advisor assists to drive the student wellbeing framework and foster the pastoral care of a Senior School year group of students. They will have a passion for supporting and empowering young people to thrive and fulfill their potential.

<b>Reports to:</b>	Deputy Head of Senior School – Wellbeing
<b>Status and Hours:</b>	Full Time, Permanent position  Student supervision hours are 8 am – 3.30 pm, although an understanding is required that the role will require greater hours than this, including attendance at weekly staff meetings and other after hour events.
<b>Full Time Equivalent (FTE):</b>	1.0
<b>Teaching Load:</b>	0.78
<b>Leadership Allowance:</b>	Level 1 Leadership
<b>Commencement Date:</b>	Term 1 2025
<b>Dress Code:</b>	Oran Park Anglican College requires staff to dress in a professional manner, fitting of an independent school

### Major Responsibilities

The Student Wellbeing Advisor calls for a caring, approachable educator who can encourage, develop and nurture the growth of students in their care. The responsibilities include but are not limited to:

- Supporting the Deputy Head of Senior School – Wellbeing in the development and monitoring of student wellbeing programs and liaising with Pastoral Care teachers in regard to these programs to promote the building of individual and collective wellbeing through a climate of care and positivity.
- Working as a collaborative member of the Wellbeing team and assisting with the implementation of the Wellbeing framework and restorative practices within the College

- Communicating with parents regarding the wellbeing of students nominated to their care
- In consultation with the Deputy Head of Senior School – Wellbeing, carrying out investigations in relation to complaints received from students, parents, staff and community members when required
- Use data to identify student wellbeing needs and plan for effective intervention
- Working collaboratively with other staff to promote the College’s values: courage, curiosity, craftsmanship, collaboration and compassion
- Classroom teaching will be a requirement of the role in line with operational needs of the College.

### Professional and Personal Attributes

The Student Wellbeing Advisor must have the capacity to build effective relationships with students, staff and parents to enhance student wellbeing and learning. Essential criteria for this role include;

- A committed Christian and an active member of a church
- Relevant tertiary qualifications to teach Stage 4 – 6 syllabuses and NESA teacher accreditation.
- Knowledge of current subject area syllabus documents and proven ability to develop contemporary teaching and learning programs that engage students and improve outcomes including explicit direct instruction, inquiry-based learning and problem solving, and an ability to develop students critical thinking in the classroom.
- Knowledge of student wellbeing strategies and programs
- An understanding of and commitment to restorative practices for responding to conflict
- High level of emotional intelligence and excellent interpersonal skills
- Well-developed written, oral and organisational skills
- An ability to work effectively as a team member.
- A commitment to ongoing personal professional development
- A desire and commitment to be involved in co-curricular activities

### Additional Information

- References:** Provide three (3) referees one of whom should be the Minister of the Christian community you serve within, who can support your application.
- Salary:** In accordance with the Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2021
- Child Safety:** Oran Park Anglican College is committed to child safety. All members of staff are required to comply with applicable child protection legislation and are responsible for ensuring that the College’s Child Safe policies, procedures and programs are at the forefront of all we do. As such, all members of staff are expected to satisfy child protection screening and adhere to the College’s Child Safe Policy and Code of Conduct.
- WHS:** Oran Park Anglican College acknowledges that the health, safety and wellbeing of people and the provision of a safe working and learning environment are central to the values of the College. All members of staff undertake annual WHS training. The successful applicant will be provided with their WHS responsibilities at the time of appointment.
- Diversity and Inclusion:** Oran Park Anglican College provides inclusive, culturally safe and child-friendly services for all students. The successful applicant will be required to comply with policy and training requirements.

**Note:** All positions evolve over time and as such, the position description should be viewed as a guide with the full expectation that other duties as required will be a natural part of the role. The role will continue to evolve in consultation with the Principal.

### **The Application Process**

Applicants are required to:

- Complete the “Application for employment – Teaching” form (found under the Employment tab on our website)
- Provide a 1-2 page cover letter which details your experience and demonstrates your ability to meet the essential criteria for this position, including a statement of personal Christian faith.
- Curriculum Vitae of no more than 4 pages

Please forward your application marked “Private and Confidential” to:

Mrs Naomi Wilkins  
Principal  
Oran Park Anglican College

Email [employment@opac.nsw.edu.au](mailto:employment@opac.nsw.edu.au)

Website [www.opac.nsw.edu.au](http://www.opac.nsw.edu.au)

**Applications close on Sunday 28 July 2024.**

*Interviews may occur before the closing date if applications are submitted earlier.*

### **Vision**

We strive to be a vibrant learning community that impacts every member for Jesus, through life-changing, caring, quality Christian education.

### **Mission**

We do this by growing a strong and sustainable College community that nurtures Christ-shaped values of courage, curiosity, craftsmanship, collaboration and compassion.

**of greater worth than gold.**

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